

## **RTLCL LOCK DOWN PROCEDURE**

### **Description:**

Certain situations where an active shooter is attempting to gain access to camp facilities that will necessitate restricting access to a specific building, or multiple buildings as a precaution or a protective measure.

### **Roles & Responsibilities:**

In the case of an active shooter on camp property or surrounding area, the siren will sound on and off three times for 5 seconds each. DO NOT shelter in place in cabins! Counselors will proceed with their campers into the woods to scatter and hide as a cabin group. If you pass any of the cabins across the creek, open the doors and be sure they heard the siren just in case they didn't. Counselors/Campers are to remain hidden until you hear the bell ring continuously, ie. more than 20 times followed by the fire siren sounding continuously. The 'all clear' is the bell ringing continuously followed by the fire siren sounding continuously. This will indicate that camp leadership is in control of the bell and the siren. Counselors and campers would then return to camp and meet at the volleyball court to check in and account for everyone.

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