

## **AD 21 Emergency Communications**

### **AD 21.1**

1. In camp emergencies, the location of the nurse on duty is always posted on the door of the infirmary if she or he is not in the infirmary, and can therefore easily be located. A staff person (or camper if no staff person is at the scene of the accident or injury) will locate nurse and give information and location of injured person. She/he will then go to site for initial assessment and to give further direction as needed.

Backpack or day long hikes: Immediate radio contact is made by the backpack guide or hike leader to the base camp where one of three radios is monitored at all times. These radios are as follows: the base station located in the main camp office, a portable carried by the caretaker during working hours, and a portable carried by the director. The receiver of the initial call will then locate the camp nurse and/or director, who will then give further advice and direction as to course of action to be taken.

2. Once the base camp is contacted and the nurse and/or director is involved and aware of the emergent situation, accident, or injury, he or she will then contact the Westcliffe Clinic, Westcliffe ambulance service, St. Thomas More Hospital in Canon City, etc. by phone if appropriate. Agreements of service, phone numbers, and emergency information is located by all telephones. Flight for Life services are also available to us in case of the need for helicopter evacuation. Communication lines remain open until a plan of action is determined by the camp nurse or the director and the situation is under control.

### **EMERGENCY COMMUNICATIONS – PARENTS/GUARDIANS**

AD 21.2 Emergency contact phone numbers of parent or guardian are kept on file with the health form of each camper in the infirmary. Contact is made by phone as deemed necessary on an individual basis. This is done by the director, nurse, or other designated person.

### **EMERGENCY COMMUNICATIONS – MEDIA**

AD 21.3 In any situation arising where media might become involved, it is the responsibility of all staff persons to direct such inquiries to the camp director or other contact person as designated by the camp director.

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